

POSITION: DIRECTOR AT LARGE

DESCRIPTION

At the Annual General Meeting held in April each year, Directors are elected for a one year term. The Director at Large will be responsible for developing and implementing a Community Outreach Strategy

RESPONSIBILITIES

- Attend AGM and Board meetings 4 times per year (telephone if unable to appear)
- Input and review of annual plans
- Take charge of Community Outreach Portfolio

QUALIFICATIONS

- Excellent communication skills
- Strategic planning experience
- Experience in Community Outreach
- Previous experience with groups operating under the Canadian Not for Profit Act

POSTION: COMMUNITY COORDINATOR

DESCRIPTION

The Canadian PBC Society is looking for individuals to act as community coordinators, who will be part of the our Regional Support network across Canada

RESPONSIBILITIES

- Assist Regional Coordinator in contacting and supporting those with PBC in your area
- Involves phone support, email, and face to face contact

QUALIFICATIONS

- Excellent communications skills English or French
- Commitment to return calls and answer emails
- Open to suggestions and ability to work independently
- Ability to grow into Regional Coordinator Positions

POSITION: BLOGGER

DESCRIPTION

The Canadian PBC Society is looking for individuals to share their stories. Blogging helps people to reflect on their thoughts and feelings and may reduce stress and anxiety. It is always helpful to know that there are people going through what you are going through, the ways they perceive things and the different ways they cope with similar problems

RESPONSIBILITIES

- Write blog posts for the website (average length 250 words)
- Provide a photo or graphic for blog post

QUALIFICATIONS

- Excellent communications skills English or French
- commitment to submit monthly or bi-monthly updates
- Open to suggestions
- ability to use Microsoft WORD